

Walking Buddies 2009-2010

WHAT IF?

Professionalism is a major concern for our volunteer Walking Buddies. Remember that you are representing your university, Brain Injury Association of Florida, and yourself in a business environment. Please be mindful of your responsibilities, attire, and manner in which you present yourself. If you have any questions concerning these professional duties, please ask Stacey Bright at 904-566-6043 or sbright@biaf.org at any time.

Any time an appointment is missed regardless of the senior or student absence, please contact the intern specialist immediately, or Stacey Bright at 904-566-6043.

All concerns dealing with missed appointments are handled by Brain Injury Association of Florida on an individual basis, but it is our policy to only involve students, seniors, and facilities dedicated to the program. If you are not sincerely dedicated to the program and have an earnest desire to learn about your senior buddies, please do not volunteer and waste your time, their time, or ours. Thank you.

What "If":

- **The student goes to the appointment and the senior is unable to walk?**

The student writes in the comments why their senior buddy was unable to walk, but still receives credit for making the appointment.

- **The student fails to make an appointment, and does not call the senior partner?**

The senior partner should call the Intern Specialist and let them know that their student did not show up or reschedule.

- **The student can not make an appointment, but can reschedule with their senior partner?**

The student should reschedule the appointment within that same week, and then keep that appointment.

The student must call the senior and intern specialist and receive confirmation that the message was received for any missed appointments. This will be noted, and if more than two appointments are missed, the student will not receive the stipend or mileage reimbursement for their walking buddies.

If the senior is unable to complete the program, missing more than three walks, the student will not be paid their stipend money unless it is medically related and notated by the senior facility. It is the student walker's responsibility to motivate their senior walking buddy. They will be paid mileage for all appointments made, up until the 3rd consecutive confirmed and missed appointment. Please notify the intern specialist at each missed appointment so that we may check on your walking buddy.